



Title: Director of Strategic Analysis and Decision Support Date Printed: 01/16/2018

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Work Location: Charlottesville, Virginia,

Description

Opportunity

The College and Graduate School of Arts & Sciences (A&S) seeks a Director of Strategic Analysis and Decision Support. Under the direction of the Senior Associate Dean, the Director of Strategic Analysis and Decision Support is responsible for developing, leading, and executing a program of sophisticated analytics to advance the strategic goals of A&S. This position will serve as a strategic partner to the Senior Associate Dean and other executive leaders in the Dean's Office, providing evidence-based insights to senior leadership, and marshalling cross-functional data in innovative ways to support the highest levels of planning. This position will play a vital role as an expert resource to academic programs in A&S on data analysis and assessment.

Director of Strategic Analysis and Decision Support,

The College and Graduate School of Arts and Sciences

Key Priorities

The Director will work with academic and administrative leadership to identify, collect, and analyze key measures of performance and other critical data across multiple domains, perform in-depth analyses of trends, and develop variable-dependent future scenarios and forecasts. The incumbent will create reports, graphics, and presentations for review by A&S leadership and for incorporation into A&S planning and communication materials. The Director will also play a leading role in efforts within A&S and at the University level to improve practices and infrastructure for data requirements, collection, storage, and use.

Other key responsibilities include:

- Carry out advanced, mission-driven analysis, crossing multiple data types and systems, to provide strategic insights and actionable recommendations to A&S leadership.
- Serve as a member of the A&S Director team, consisting of the Senior Director of Financial Planning and Analysis, the Director of Human Resources, the Director of IT, and the Director of Space Planning and Management, working collaboratively to create a more robust culture and infrastructure for data-informed academic and administrative planning.
- Work with A&S academic leadership to develop and track diverse, discipline-dependent indicators of research performance and forecast impact of strategic investments in research.
- Maintain strategic data on faculty recruitment, including information relating to costs, yield rates by rank and field, and other key dimensions to enable more accurate financial forecasting and academic planning.
- Analyze enrollment data to predict instructional needs, understand emerging enrollment trends, and forecast the relevant impact of proposed or anticipated curricular changes.
- Explore opportunities to create dashboards and other high-level reporting tools to drive more effective, data-informed decision-making across A&S.
- Conduct benchmarking/comparative studies with peer and aspirant academic programs.
- In collaboration with other Directors in the Dean's Office, use reports and analysis to improve the integrity and reliability of data, recommending process-related corrections to eliminate root causes.
- Work with colleagues in A&S, and represent the School at the University level, on matters relating to data governance, stewardship, and quality. Improve practices and enhance infrastructure for the strategic use of data.
- Identify and advocate for new technology where necessary to advance the capacity for mission-driven data analytics across A&S.

Required Skills

Qualifications and Characteristics

- Master's degree or above preferred, with concentration in analytical research, or equivalent experience.
- Minimum of five years of experience in quantitative and qualitative analysis in an educational environment.
- Substantive experience working with large, complex, and diverse data sets from multiple sources and in multiple formats.

The University of Virginia is an equal opportunity and affirmative action employer. Women, minorities, veterans, and persons with disabilities are encouraged to apply.

Kind: Full Time

Level: Director

Apply

To Apply or Nominate

For more information about this opportunity and how to apply, please visit <http://executivesearch.virginia.edu/search/director-strategic-analysis-and-decision-support>. The position will remain opened until filled and the search will be carried out with full confidentiality; candidates will be notified before references are contacted. For further information or to provide nominations, please contact Tegan Wild by email at tw7ne@virginia.edu

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