



Title: Assistant Director for Academic Initiatives at Virginia Tech    Date Printed: 01/16/2018

Job Posted On: 12/21/2017

Posting Expiration Date: 01/21/2018

Work Location: Blacksburg, Virginia ,

---

### **Description**

Reporting to the Associate Director for Academic Initiatives in Housing and Residence Life, the Assistant Director for Academic Initiatives is a champion for student learning in a curricular model; provides collaborative coordination and support for multiple living- learning communities; and serves on the Housing & Residence Life Leadership Team.

### **Core Responsibilities:**

\*Champion the Division of Student Affairs Aspirations for Student Learning in all interactions, decisions, and innovations.

\*Assist the Associate Director for Academic Initiatives and the Office of Learning Partnerships in the design and implementation of learner- centered practices.

### **Position Summary:**

- Provide training for residence life staff on design and implementation of learner-centered practices
- Provide collaborative coordination and support for selected living- learning communities; assist in planning and implementation of new living-learning communities as directed by Associate Director for Academic Initiatives; mentor and advise residence life staff working with LLCs
- Collaborate with colleagues in DSA Communications in the development and implementation of an LLC marketing plan.
- Collaborate with academic partners in the administration and development of the Academic Resource Centers (ARCs) in residential spaces.
- Coordinate LLC involvement in various admissions-related events.



- Supervise Sustainability Manager, a joint position between Dining Services and Housing & Residence Life.
- Support, enforce and ensure compliance with all University and departmental policies and regulations; have a working knowledge of risk management policies; role model professional and mature decision-making; exercise excellent communication skills.
- Serve as liaison with Housing Services staff; especially as pertaining to living-learning community student selection and room assignment process.
- Demonstrate and uphold the Virginia Tech Principles of Community and the values of an inclusive excellence model; foster a supportive and challenging multicultural environment through staff selection, training, community programming, and interpersonal contact with students and colleagues.
- Provide appropriate counseling, mediation and referral for individual students and staff when needed.
- Serve on emergency response duty rotation schedule for campus of 9,400 residents while assisting with protocol training and review for direct reports who serve in emergency response duty.
- P\*Perform other duties as assigned.

Virginia Tech does not discriminate against employees, students, or applicants on the basis of age, color, disability, gender, gender identity, gender expression, national origin, political affiliation, race, religion, sexual orientation, genetic information, or veteran status; or otherwise discriminate against employees or applicants who inquire about, discuss, or disclose their compensation or the compensation of other employees, or applicants; or any other basis protected by law.

For inquiries regarding non-discrimination policies, contact the executive director for Equity and Access at 540-231-2010 or Virginia Tech, North End Center, Suite 2300 (0318), 300 Turner St. NW, Blacksburg, VA 24061.

To apply:

[https://www.jobs.vt.edu/posting\\_number/AP0170319](https://www.jobs.vt.edu/posting_number/AP0170319)

Contact Associate Director of Academic Initiatives, Matthew Kwaitkowski, (540)-231-6205 or [mkwi@vt.edu](mailto:mkwi@vt.edu) with any questions.

### **Required Skills**

---

### **Required Qualifications:**

- Masters Degree in student affairs/higher education or related field

- 
- Ability to work with a diverse student body, foster sensitivity to diversity issues in the university community, and be able to display an understanding of developmental needs of undergraduate and graduate students.
  - Demonstrated experience related to college student development;
  - Demonstrated ability in staff supervision and administrative work; experience selection, training, or organization advising.
  - Excellent communication skills and values collaboration.

Preferred Qualifications:

- Prior work experience in a live-in housing role. Collaborative, collegial leadership style.
- Experience or knowledge of a residential curriculum.
- Prior experience in coordination/implementation of a living-learning community.
- Experience working collaboratively with faculty and academic departments. Values faculty partnerships and engagement in the student learning process.

**Benefits**

---

Compensation is commensurate with experience.

**Kind:** Full Time

**Level:** Faculty

**Apply**

---

To apply:

<http://listings.jobs.vt.edu/postings/82296>

[Go to Diversity.com](http://Diversity.com)

Diversity.com is the most trusted and affordable resource for any organization in search of diverse professionals, managers and executives. Founded in September 2000, Diversity.com is a privately held, 100% African American family owned small business with headquarters in Atlanta, GA. We market our recruitment services nationwide to all types of industries, organizations and communities with particular emphasis on attracting talented science, technology, education and medical savvy men and women.